



# PERMITTING PROCESS FOR RE-ROOFING HOMES

***Effective August 5, 2023, Jefferson Parish requires a permit for re-roofing or changing a roof covering greater than 50 percent of the roof area for one- and two-family residential dwellings in unincorporated areas.***

Establishing a re-roofing permit process provides both short-term and long-term benefits. It provides homeowners with documentation that the installed new roof covering complies with current building code requirements and it also provides a data set the parish can provide to property insurers regarding the parish-wide housing stock compliance with building codes when insurers are considering where to write policies.

Residents or their contractor can:

- Submit the permit online at [mygovernmentonline.org](https://mygovernmentonline.org), no construction plans required.
- Pay a \$50 flat permit fee.
- Once payment and documentation are verified, the permit is issued.
- Instead of having an inspector come out during installation of the roof, the contractor or homeowner submits location-verified/geotagged photographic documentation for all phases of the re-roofing process to document the roof was installed consistent with the current International Residential Building Code.
- The parish verifies that the submitted photographic documentation satisfies the requirements. Once approved, the parish will issue a certificate of completeness.

Free photo geotagging apps are available for all smartphones. Visit the [App Store](#) for Apple devices and the [Google Play Store](#) for Android devices and search for 'gps map camera' or 'geo tag photos' for camera apps which provide location, date, and time stamping.

**FOR MORE INFORMATION, CALL THE BUILDING PERMITS DEPARTMENT  
AT (504) 736-6957 OR VISIT [JEFFPARISH.NET/REROOFINGPERMITS](https://JEFFPARISH.NET/REROOFINGPERMITS)**